



# Iowa Department of Transportation

Office of Procurement and Distribution  
800 Lincoln Way  
Ames, IA 50010

## Purchasing Proposal

Date Bids Due: June 8, 2005		Time of Bid Opening: 1:00 P.M.	
Proposal Number: 2578	Commodity Description: Fuel; 2005-2006 Transport Department of Administrative Services		Bid Opening Location: Ames, IA
Contract to Begin: July 1, 2005	Date of Completion: June 30, 2006	Proposal Guaranty Amount: None	Liquidated Damages: As specified in proposal.
Purchasing Agent to contact for additional info.: Jean Gustafson		e-mail: <a href="mailto:jean.gustafson@dot.iowa.gov">jean.gustafson@dot.iowa.gov</a>	Phone: 515-239-1173
			Fax: 515-239-1538
Company Name:			Federal Tax ID:
Street Address:		City:	State:
			Zip Code:
Individual preparing bid (type or print):	e-mail:		Phone:
			Fax:
Will you sell these items/services to political subdivisions within the State of Iowa under the same prices, terms and conditions as specified? <input type="checkbox"/> Yes <input type="checkbox"/> No		Are you an Iowa Targeted Small Business? <input type="checkbox"/> Yes <input type="checkbox"/> No	

### GENERAL INFORMATION

The bid package labeled "Vendor Copy" is retained by the bidder and includes a copy of the proposal, schedule of prices, Terms and Conditions, specifications, and other information you may need to prepare your bid. The copy labeled "Dot Copy" must be typed or completed in ink, signed, and returned prior to the bid opening date and time. Proposals must be submitted on the form supplied by the department.

Bids must be typed or completed in ink on the forms supplied by the department. You must sign your bid and seal it in the envelope provided. Bids must be received prior to the bid opening date and time. The bidder may personally deliver, mail, or select a carrier that ensures timely delivery. **Faxed bids will not be accepted.**

If required, each bid must be accompanied by a proposal guaranty in an accepted form, in the sum indicated above. Refer to the Standard Terms and Conditions for the accepted forms in which the proposal guaranty requirement may be fulfilled. Bids lacking a required proposal guaranty will not be considered for award. If the contractor fails to enter into a formal contract within fifteen (15) days after award is made, the proposal guaranty may be retained by the State.

### PROPOSAL STATEMENT

The entire contents of this Proposal, Addendums to the Proposal, Specifications, Supplemental Terms and Conditions, Standard Terms and Conditions, and Schedule of Prices shall become part of the contract.

We promise to enter into a contract within fifteen (15) days after award or forfeit the proposal guaranty furnished herewith.

We promise to furnish all materials, equipment and/or services specified, in the manner and the time prescribed, at prices hereinafter set out.

We certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a bid; that this bid has been independently arrived at without collusion with any other bidder, competitor, or potential competitor; and that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor.

We certify that all materials, equipment and/or services proposed meet or exceed the specifications and will be supplied in accordance with the entire contents of this proposal.

We promise to complete the contract within the contract period, or pay any liquidated damages, if stipulated, for each calendar day as set forth in the bid documents.

Signed \_\_\_\_\_ Date \_\_\_\_\_

IOWA DEPARTMENT OF TRANSPORTATION  
SCHEDULE OF PRICES FOR  
FUEL;2005-2006 TRANSPORT DEPT. OF ADMINISTRATIVE SERVICES

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GROUP 1 - ADMINISTRATIVE SERVICES - CLARINDA MENTAL HEALTH

Item	Qty	Margin	Unit	Shipping Terms
1	14,000		US GALLON	FOB DESTINATION
(0020)				
LOW SULFUR DIESEL FUEL NO. 2 - CLARINDA MENTAL HEALTH				

GROUP 2 - ADMINISTRATIVE SERVICES - FORT MADISON IOWA STATE PENITENTIARY

Item	Qty	Margin	Unit	Shipping Terms
1	30,000		US GALLON	FOB DESTINATION
(0040)				
LOW SULFUR DIESEL FUEL NO. 2 - FORT MADISON IOWA STATE PENITENTIARY				

GROUP 3 - ADMINISTRATIVE SERVICES - INDEPENDENCE MENTAL HEALTH

Item	Qty	Margin	Unit	Shipping Terms
1	80,000		US GALLON	FOB DESTINATION
(0060)				
HEATING OIL NO. 2 - INDEPENDENCE MENTAL HEALTH				

GROUP 4 - ADMINISTRATIVE SERVICES - ELDORA, STATE TRAINING SCHOOL

Item	Qty	Margin	Unit	Shipping Terms
1	36,300		US GALLON	FOB DESTINATION
(0080)				
LOW SULFUR DIESEL FUEL NO. 2 - ELDORA STATE TRAINING SCHOOL				

Item	Qty	Price	Unit	Shipping Terms
2	800		US GALLON	FOB DESTINATION
(0090)				
SOY BIODIESEL ADDITIVE-B100 - ELDORA STATE TRAINING SCHOOL				
D.O.T. STOCK NUMBER: 004 001500				

GROUP 5 - ADMINISTRATIVE SERVICES - MARSHALLTOWN VETERANS HOME

Item	Qty	Margin	Unit	Shipping Terms
1	20,000		US GALLON	FOB DESTINATION
(0110)				
LOW SULFUR DIESEL FUEL NO. 2 - MARSHALLTOWN VETERANS HOME				

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GROUP 6 - ADMINISTRATIVE SERVICES - DES MOINES VEHICLE  
DISPATCHER  
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Item	Qty	Margin	Unit	Shipping Terms
1	100,000	_____	US GALLON	FOB DESTINATION
(0130)				
GASOLINE GASOHOL - DES MOINES VEHICLE DISPATCHER				

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Item	Qty	Margin	Unit	Shipping Terms
2	75,000	_____	US GALLON	FOB DESTINATION
(0140)				
E-85 - 85% ETHANOL & 15% UNLEADED PER SPECS. DES MOINES VEHICLE DISPATCHER				

THIS ITEM MAY BE BID TWO DIFFERANT WAYS. THE OVERALL LOWEST COST PER  
GALLON WILL BE AWARDED THE BID.

RACK ADJUSTED

A. \$ \_\_\_\_\_ MARGIN - (DEDUCT) \$ \_\_\_\_\_ FOR E-85 TAX CREDIT ALLOWANCE

+ (ADD) \$ 1.2556\* = \$ \_\_\_\_\_ NET PRICE PER GALLON.

(\* , E-85 RACK PRICE FROM 5-17-05)

OR

FIXED PRICE

B. \$ \_\_\_\_\_ FIX PRICE FOR ENTIRE CONTRACT PERIOD - (DEDUCT) \$ \_\_\_\_\_

FOR E-85 TAX CREDIT ALLOWANCE = \$ \_\_\_\_\_ NET PRICE PER GALLON.

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GROUP 7 - ADMINISTRATIVE SERVICES - DES MOINES, CAPITOL  
COMPLEX, BUILDING & GROUNDS  
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Item	Qty	Margin	Unit	Shipping Terms
1	256,000	_____	US GALLON	FOB DESTINATION
(0160)				
LOW SULFUR DIESEL FUEL NO. 2 - DES MOINES CAPITOL COMPLEX, BUILDING & GROUNDS				

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Item	Qty	Price	Unit	Shipping Terms
2	64,000	_____	US GALLON	FOB DESTINATION
(0170)				
SOY BIODIESEL ADDITIVE-B100 - DES MOINES CAPITOL COMPLEX, BUILDING & GROUNDS D.O.T. STOCK NUMBER: 004 001500				

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GROUP 8 - ADMINISTRATIVE SERVICES - WOODWARD RESOURCE CENTER  
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Item	Qty	Margin	Unit	Shipping Terms
1	90,000		US GALLON	FOB DESTINATION
		(0190)		
HEATING OIL NO. 2 - WOODWARD RESOURCE CENTER				

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GROUP 9 - ADMINISTRATIVE SERVICES - ANKENY, COMMERCE  
ALCOHOLIC BEVERAGE  
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Item	Qty	Margin	Unit	Shipping Terms
1	31,700		US GALLON	FOB DESTINATION
		(0210)		
LOW SULFUR DIESEL FUEL NO. 1 - ANKENY, COMMERCE ALCOHOLIC BEVERAGE				

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Item	Qty	Margin	Unit	Shipping Terms
2	64,300		US GALLON	FOB DESTINATION
		(0220)		
LOW SULFUR DIESEL FUEL NO. 2 - ANKENY, COMMERCE ALCOHOLIC BEVERAGE				

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GROUP 10 - ADMINISTRATIVE SERVICES - TOLEDO, IOWA JUVENILE  
HOME  
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Item	Qty	Margin	Unit	Shipping Terms
1	20,000		US GALLON	FOB DESTINATION
		(0240)		
LOW SULFUR DIESEL FUEL NO. 2 - TOLEDO, IOWA JUVENILE HOME				

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GROUP 11 - ADMINISTRATIVE SERVICES - ANAMOSA STATE  
PENITENTIARY  
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Item	Qty	Margin	Unit	Shipping Terms
1	22,500		US GALLON	FOB DESTINATION
		(0260)		
LOW SULFUR DIESEL FUEL NO.2 - ANAMOSA STATE PEN.				

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GROUP 12 - ADMINISTRATIVE SERVICES - NEWTON IOWA CORRECTIONAL  
FACILITY  
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Item	Qty	Margin	Unit	Shipping Terms
1	9,700		US GALLON	FOB DESTINATION
		(0280)		
HEATING OIL NO. 2 - NEWTON IOWA CORRECTIONAL FACILITY				

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GROUP 13 - ADMINISTRATIVE SERVICES - GLENWOOD RESOURCE CENTER

Item	Qty	Margin	Unit	Shipping Terms
1	50,000		US GALLON	FOB DESTINATION
(0300)				
LOW SULFUR DIESEL FUEL NO.2 - GLENWOOD RES.CTR.				

GROUP 14 - ADMINISTRATIVE SERVICES - CHEROKEE MENTAL HEALTH FACILITY

Item	Qty	Margin	Unit	Shipping Terms
1	73,500		US GALLON	FOB DESTINATION
(0320)				
HEATING OIL NO. 2 - CHEROKEE MENTAL HEALTH FAC.				

GROUP 15 - ADMINISTRATIVE SERVICES -FORT DODGE CORRECTIONAL FACILITY

Item	Qty	Margin	Unit	Shipping Terms
1	5,900		US GALLON	FOB DESTINATION
(0340)				
LOW SULFUR DIESEL FUEL NO.2 - FORT DODGE CORRECTIONAL FACILITY				

Item	Qty	Price	Unit	Shipping Terms
2	100		US GALLON	FOB DESTINATION
(0350)				
SOY BIODIESEL ADDITIVE-B100 - FORT DODGE CORRECTIONAL FACILITY				
D.O.T. STOCK NUMBER: 004 001500				

Item	Qty	Margin	Unit	Shipping Terms
3	6,600		US GALLON	FOB DESTINATION
(0360)				
HEATING OIL NO. 2 - FORT DODGE CORRECTIONAL FACILITY				

GROUP 16 - ADMINISTRATIVE SERVICES - RATHBUN FISH HATCHERY MORAVIA

Item	Qty	Margin	Unit	Shipping Terms
1	10,200		US GALLON	FOB DESTINATION
(0380)				
HEATING OIL NO. 2 - RATHBUN FISH HATCHERY, MORAVIA				

Item	Qty	Price	Unit	Shipping Terms
2	200		US GALLON	FOB DESTINATION
(0390)				
SOY BIODIESEL ADDITIVE-B100 - RATHBUN FISH HATCHERY, MORAVIA				
D.O.T. STOCK NUMBER: 004 001500				

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I HEREBY CERTIFY THAT THIS PROPOSAL MEETS OR EXCEEDS THE MINIMUM  
REQUIREMENT INCLUDING SPECIFICATIONS AND ADDENDUMS.

PRINT  
COMPANY NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ FED TAX ID: \_\_\_\_\_

AVAILABILITY AFTER RECEIPT OF P.O. (DAYS): \_\_\_\_\_

I ACKNOWLEDGE RECIEPT OF ADDENDUM NUMBERS: \_\_\_\_\_

Bidder \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

***SEALED BID***

PROPOSAL NO: \_\_\_\_\_  
PROPOSAL  
DESCRIPTION: \_\_\_\_\_  
LETTING DATE: \_\_\_\_\_

Iowa Department of Transportation  
**PURCHASING – SEALED BID PROPOSAL**  
800 Lincoln Way  
Ames, Iowa 50010